

**ACQUET TRADING PVT LTD**  
9A, LORD SINHA ROAD, KOLKATA-700071  
CIN NO.-U51909WB1994PTC065062

Ref. No. : .....

Date: ...../...../.....

**ALLOTMENT LETTER**

Mrs. ..... W/o Mr. ..... & Mr. ..... S/o Mr. ..... Address-  
.....

**Sub: Allotment of Flat/Plot No. ...., Block No. ...., Floor No. .... in Project “.....”**  
along with parking space no.....with area .....sq.mt.

Dear Sir/Madam,

We refer to your application dated ..... for allotment of a residential flat/ plot in “.....” situated at  
..... at.....

It gives us immense pleasure to inform you that you have been allotted flat/Plot no....., Block No. ....,  
Floor No. ..... with carpet area ..... sq.mtr, the built-up area of ..... Sq. Mtr. and the super built-up area  
of ..... Sq. Mtr along with parking space no.....with area .....sq.mt.

The terms and conditions are laid down in the application Form. The total price of the Flat is Rs. ...../-  
(Rupees ..... only) including GST and Service Tax & payment will be according to  
instalment/ payment plan to be annexed as annexure “....” Of the flat/Plot Buy agreement. The terms and  
conditions of the Flat/Plot Buyers agreement to be executed between allottee and the firm/ Company  
..... shall be final and binding between both the parties.

1. You are requested to sign the Flat/Plot Buyers agreement at the time allotment.
2. Allottee will have to pay security & other maintenance charges against maintenance at the time of  
maintenance agreement with society.

We value our relationship and welcome you amongst our family.

Thanking you and assuring you the best of service at all times.

Yours Faithfully,

For M/s .....

**For ACQUET TRADING (P) LTD**

  
Director

(Authority Signatory)