



**Government of West Bengal**  
**Office of the Director General**  
**West Bengal Fire & Emergency Services**  
**13D, Mirza Ghalib Street, Kolkata – 16**

**Memo No.:FSR/IND/WB/FES/20172018/1478/2**

**Date : 27-10-2025**

**From :**  
**Director**  
**Fire Prevention Wing,**  
**West Bengal Fire & Emergency Services**

**To :**  
**Indian Craft Village Trust - 04 nos. of G+XI storied Block A, B, D & E, 01 no. G+VII storied Block C and 01 no. G+II storied Facility Building with a Common Basement under group Residential Building**  
**Plot No. AF-II, Premises No. 04-0030, Action Area -I, New Town , Kolkata**

**Sub : Partial Conditional Fire Safety Certificate for the Existing Construction of Four nos. of G+XI Storied Building in Block A, in Block B, in Block- D & in Block E, 1 (one) no. G+VII Storied building in Block C, and 1 (one) no. G+2 storied Facility Building under a common Basement alone with LPG Bank, MLCP under Principal Group occupancy "Residential", in the name and style of Indian Craft Village Trust, at AF-II, Action Area – I, Premises No- 04-0030, New Town, Kolkata-700156, W.B, India.**

This is in reference to your AIN 211892506300008234 dated 04-Sep-2025 regarding Partial Conditional Fire Safety Certificate for the Existing Construction of Four nos. of G+XI Storied Building in Block A, in Block B, in Block- D & in Block E, 1 (one) no. G+VII Storied building in Block C, and 1 (one) no. G+2 storied Facility Building under a common Basement alone with LPG Bank, MLCP under Principal Group occupancy "Residential", in the name and style of Indian Craft Village Trust, at AF-II, Action Area – I, Premises No- 04-0030, New Town, Kolkata-700156, W.B, India..

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Fire Safety Certificate** for occupancy of the aforesaid building.

**Recommendation:**

This mentioned conditions to be complied immediately:  
A. Basement lifts lobbies to be enclosed by FCD immediately.  
B. Driveways on the northern side to be completed immediately.



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C. Mini Cinema Hall -Installation of Seats, Foot (L.E.D.) lights in the gangway and cross gangway to be completed immediately.

1. The Management of the Organization / Building as the case may be shall maintain all the fire prevention and fire safety measures in good repair and efficient condition at all the time in accordance with the provision of Section 11 C of West Bengal Fire Service Act 1950 with upto date amendment.
2. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way. Necessary clearance to be maintained on the ground level near each Fire Refuge Areas of the building for placing & operation of High Rise Ladder. Panic bars shall be provided in the fire exits.
3. The Interior finish decoration of the common area of the building shall be made with low flame spread material confirming to the I. S. Specification.
4. To eliminate risk of Fire Hazards, Good House Keeping both for insides and outsides of the building shall be strictly maintained.
5. Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & ducts.
6. A fire control room including Closed Circuit Television System will have to maintain to monitor entire the building.
7. The notice of Fire Fighting and Evacuation from the building shall be displayed at all proper places of the Building.
8. The employees and security staff shall be conversant with installed fixed Fire Fighting equipment's of the building and to operate in the event of Fire and Testing.
9. Mock Fire Practice and evacuation drill shall be performed periodically with participants of all the occupants of the building- ANNEX D (Clause 4.11) of NBC-2016.
10. Switch Gear, Transformer, Generator room, Electrical Panel Rooms shall have to be protected by CO-2 or DCP Fire Extinguisher conforming I. S. Specification.
11. A crew of trained Fireman under a qualified and experience officer shall be maintained round the clock for safety of the building.
12. Existing lifts shall be treated as fire lift in case of emergency. Fireman Switch Shall be installed.
13. The Fire Check Door shall be sealed with rubber sealing properly and automatic door closer of each FCD shall be maintained all the time in order to prevent the percolation of smoke.
14. First-Aid-Fire Fighting system shall be provided as per I. S. Specification.
15. Periodical check-up of detectors, manually operated/automatic Electrical Fire Alarm system with break glass type call boxes fitted with Hooter, sprinkler system, water curtain system and smoke management system in basement etc. at each floor connecting with control panel to be conducted.
16. Emergency Battery Backup for suitable lighting arrangements shall be maintained for safe evacuation in case of any emergency.
17. Air release Valves and Water Flow control devices such as orifice plates or install an anti-Vortex plate in the suction line of fire pumps to control cavitation and turbulence as per NFPA 20.
18. Fire proof mattress to be provided in the projection Room and all Interior decoration including the screen should be of fire proof.
19. Arrangement shall have to be made for sealing all the vertical and horizontal ducts by the materials of adequate fire resisting capacity.
20. Lighting arrester and air craft warning lights shall have to be kept always in operative condition as per the relevant I S Specification.
21. Incorporated Pressurization system of lift lobbies at Basement and lift well/duct of entire Building shall have to be maintained as per existing provision of NBC, Part-IV, 2016 and relevant I.S. Specification.
22. The Fire Safety audit to be conducted a regular interval and to be recorded in the Fire Prevention



and Emergency Services and also renew in time.

24 Electrical Audit shall be conducted by Government approved licence holder Engineer and certificate must be submitted in the office at the time of renewal of Fire Safety Certificate.

25. The Partial Conditional Fire Safety Certificate is valid for three years subject to complying the conditions immediately and has to be renewed after every three years from the date of issue of this letter.

**Valid Upto : 25-Oct-2028**

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**No.:FSR/IND/WB/FES/20172018/1478/2**



**Director**

**West Bengal Fire & Emergency Services**

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